

Board of Directors
Regular Meeting
Wednesday, March 14, 2018, 6:30 p.m.
Bob Keefer Center for Sports and Recreation
250 S. 32nd Street, Springfield, Oregon

I. CALL TO ORDER

II. ROLL CALL

Present: President Ballew, Director Bean, Director Beyer, Director James, Director Ross

III. FLAG SALUTE

IV. ADJUSTMENTS TO THE AGENDA

The Whilamut Natural Area Northbank Path Item for Action was considered after the Consent Calendar. The Executive Session was moved to the end of the agenda.

V. AUDIENCE PARTICIPATION

Vicky Mello, 2045 Eastwood Lane, Eugene, spoke in opposition to installing lights on the multiuse paths within the Whilamut Natural Area (WNA). She noted the Whilamut Citizen Planning Committee had adopted a motion against the lighting, citing Goal 8 from the *East Alton Baker Plan*. Ms. Mello advocated keeping the park as an “oasis of darkness at night”.

David Sonnichsen, 2435 Skyline, Eugene, also supported keeping the park dark. He described the impact of lighting on wildlife, including the herons and owls. Ms. Sonnichsen suggested adding lighting to the proposed bike path through Glenwood as a better alternative.

Laurel Burke, 791 Larch Street, Eugene, concurred with the other speakers. She said the proposed lighting was harmful to park wildlife and did not improve safety for people using the multiuse path at night. Instead of lighting, Ms. Burke recommended restriping the path using florissant paint.

Charlotte Behm, 731 Poltava Street, Springfield, described the joys of experiencing the Whilamut Natural Area at night. She opined it was less safe were lighting to be added and advocated for other options to be explored.

VI. CONSENT CALENDAR

A. Minutes

Regular Board Meeting of February 14, 2018

B. Claims

01/31/18 – 02/28/18 Disbursements for Approval
Checks #1113321 through #113601

C. Financial Report

07/01/2017 – 01/31/18, FY2018 Monthly Report – FYTD

Director Bean, seconded by Director Ross, moved to approve the Consent Calendar as presented. The motion passed unanimously, 5:0.

VII. UNFINISHED BUSINESS

B. Items for Action

i. Whilamut Natural Area Northbank Path

Planning and Development Manager Eric Adams referred to his memo to the Board distributed at the meeting entitled, *City of Springfield Request to Consider Installation of Lighting along Whilamut Natural Area Northbank Path—Additional Information*.

Director Beyer supported the current policy. He did not want to encourage more nighttime use of the path. He suggested the City of Springfield apply for a state grant to fund lighting on the proposed Glenwood bike path. It was a better alternative. Director Bean, Director James, and Director Ross concurred.

President Ballew directed staff to continue their conversations with City of Springfield staff on other options to improve the path. There was consensus among the Board that lighting was not a good choice.

A. Items for Discussion

i. Volunteer Program Update

Mavis Sanchez-Scholes, Volunteer Coordinator, gave a Powerpoint presentation entitled *District Volunteer Program*. She reviewed the status of the volunteer program, highlighting the implementation of new Galaxy Digital software. Ms. Sanchez-Scholes provided two handouts: one entitled *Volunteer Program Update* and the second an example of a volunteer resume created by the software.

When Director Beyer asked if Ms. Sanchez-Scholes was able to query the volunteer data base by skills needed and contact matching volunteers, she said yes.

Director Ross commended Ms. Sanchez-Scholes on the volunteer resume feature, noting its importance for young volunteers to document their hours of service.

Responding to President Ballew's question if the majority of volunteer hours were donated at the Adult Activity Center, Ms. Sanchez-Scholes confirmed they were. Volunteer hours associated with special events were increasing. When Ms. Sanchez-Scholes described the screening measures they had instituted at events, e.g., background checks and identity verification with photo identification card, Director James stated his strong support for such measures. He also suggested the new software system include an automatic purge of inactive volunteers. Director Bean thanked Ms. Sanchez-Scholes for her work in developing the volunteer program and recognized Kim Lyddane for establishing its framework.

ii. Willamalane Swim Club Update

Kate Galloway, Willamalane Swim Club President, described the program's continued success and noted some personnel changes. Ms. Galloway announced the pool's electrical wiring had been redone and touch pads were now installed at both ends of the pool. A larger scoreboard was to be installed later in 2018. Director Ross congratulated Ms. Galloway on the club's accomplishments and noted each event they hosted resulted in measureable positive economic impact. Superintendent Wargo said they were working on a new contract with the Willamalane Swim Club and anticipated further expansion in the future.

ii. Partnership with the City of Springfield to receive the HEAL City designation

Kate Reid, Community Engagement Supervisor, announced Springfield City Councilor Sherri Moore planned to propose in April that Springfield be designated a Healthy Eating Active Living (HEAL) City. Councilor Moore had requested Willamalane staff work with them to develop the resolution.

President Ballew asked if there was a cost to Willamalane, either outright or in staff time, and if there was any conflict with the District's contract with the Coca-Cola Company. Ms. Reid explained there was no cost to the District, the mandated training dovetailed with existing priorities, and the Coca-Cola contract's standards aligned with HEAL.

When Director James suggested Springfield Public Schools also be involved, Director Beyer asked if Team Springfield was the better umbrella agency. Ms. Reid explained only cities were eligible. She agreed to pursue an intergovernmental agreement (IGA) with the City of Springfield and the school district prior to the designation.

iv. Briggs House Update

Mr. Adams summarized the three options under discussion (stabilize, rehabilitate, demolish) and the results of staff research into grant funding options. He opined the best opportunity was an Oregon Parks and Recreation Department (OPRD) grant. Director Beyer asked if Willamalane staff had conducted a facility needs evaluation. He questioned if the Briggs House was the best location in the District to add capacity and noted the structure had been altered over time and returning it to its historic state limited its usefulness.

Mr. Adams responded programming options had been identified were the Briggs House renovated or demolished. All of the structure met the State definition for historic (i.e., over fifty years old) although the current exterior materials did not. When Director Bean asked if the building had been stabilized, Mr. Adams said yes. She requested he meet with Don Petting who manages the summer field program for the University of Oregon's architecture program to see if there was an opportunity for them to collaborate on efforts to rehabilitate the house.

Other options identified included enabling someone to relocate and restore the building, allowing the City of Springfield to use it as a burn house, or dismantling the building and reusing the material.

President Ballew summarized the Board had serious concerns with the \$800,000 estimate for renovation. There was not consensus on the best option forward.

v. System Development Charges Revenue Report

Mr. Adams reviewed the System Development Charges revenues, noting population growth and SDC revenues were below projections in the *2012 Park and Recreation Comprehensive Plan*. Responding to questions from President Ballew and Director Beyer regarding the amount of buildable residential land within Springfield's Urban Growth Boundary (UGB), Mr. Adams explained Springfield City Council had not expanded the UGB for residential purposes. He noted part of the issue was the cost to bring the available lots to market.

B. Items for Action

ii. RFP: Thurston Hills Fuels Management – Resolution #17-18-05

Mr. Adams described the project and the competitive bid process used.

Director James, seconded by Director Ross, moved to authorize the Superintendent to finalize the contract with K & B Quality Excavation for the Thurston Hills Fuels Reduction Project—Phase One, as presented. The motion passed unanimously, 5:0.

Director Beyer advocated use of the Northwest Youth Corps whenever possible.

iii. Bluebelle Funding Resolution

Mr. Adams said the \$220,000 matching funds for the OPRD Local Government Grant Program had already been budgeted. Costs were spread over two fiscal years.

Director Beyer, seconded by Director James, moved to approve Resolution #17-18-10 (authorization to apply for the grant). The motion passed unanimously, 5:0.

When President Ballew asked where Bluebelle Park was located, Director Bean said it was at 50th Place and Bluebelle Way. The park was near multifamily housing and the improvements were needed very much.

iv. Vehicle Purchase

Superintendent Wargo reviewed the bid process leading to the selection of a 2018 Ford Transit--250 Base Medium Roof cargo van. Its primary use was for transporting supplies for special events. The van was also capable of transporting six individuals.

Responding to Director James' question as to the choice of vehicles, Superintendent Wargo assured the Board the Ford cargo van was the best fit for their needs and was at a good price point because of the State of Oregon purchasing agreement.

Director Ross, seconded by Director Bean, moved to authorize the Superintendent to purchase a 2018 Ford Transit—250 Base Medium Roof cargo van. The motion passed unanimously, 5:0.

v. Appoint Secretary Pro Tempore

Director Beyer, seconded by Director James, moved to approve Resolution #17-18-11 (appoint Nicole Gibson as Secretary Pro Tempore). The motion passed unanimously, 5:0.

v. Appoint Secretary

Director Beyer, seconded by Director Ross, moved to approve Resolution #17-18-13 (appoint Michael Wargo as Secretary). The motion passed unanimously, 5:0.

vi. Appoint Budget Officer

Director Beyer, seconded by Director James, moved to approve Resolution #17-18-14 (appoint Michael Wargo as Budget Officer). The motion passed unanimously, 5:0.

vi. Superintendent Contract Approval

Legal Counsel Kristin Denmark noted prior contracts for Willamalane Superintendents contained a residency requirement. Superintendent Wargo explained his family had recently purchased a house in Eugene, prior to his appointment to the position. He requested the residency requirement exception for the six-month contract under consideration. Board members expressed support for the exception and encouraged Mr. Wargo to relocate within the Springfield city boundary soon.

Director Bean, seconded by Director Ross, moved to remove the residency requirement from the six-month Superintendent contract. The motion passed unanimously, 5:0.

Director Beyer, seconded by Director James, moved to approve Resolution #17-18-12 (Superintendent Contract with Michael Wargo). The motion passed unanimously, 5:0.

IX. REGULAR BOARD MEETING—Continued

A. Business from Legal Counsel

None for this meeting.

B. Standing and Special Committee Reports

There were no comments or questions.

C. Superintendent's Business

i. Superintendent's Reports (February 2018)

There were no questions regarding the report included in the agenda packet. Superintendent Wargo added Human Resources staff was drafting a policy regarding relationships in the work place and he expected to present it to the Board at the April meeting. He also noted the protocol for Board e-mail had been changed and the Superintendent was no longer automatically copied on any e-mail sent to Board members. When Director Beyer indicated his preference for the Superintendent to get copies of e-mails, others disagreed. Directors Bean and Ross thought the change encouraged dialogue. Director James said it was important to rebuild trust.

ii. Staff Updates

a. Recent Event Highlights

Mr. Adams thanked Director Beyer and other members of the Springfield Rotary for their participation at the tree planting event a Doris Ranch. He also described a rose bush planting event at the Women's Veterans Memorial sculpture in the Springfield Veterans Memorial Plaza.

iii. Upcoming Meetings/Work Sessions/Events

- March 21 – Budget Committee Meetings
- March 31—MEGGA Hunt, Lively Park, 9:30 a.m. – 12:30 p.m.
- April 11—Regular Board Meeting
- April 20—Twin Rivers Rotary Derby, Location to be determined
- April 21—Vineyards and Violins, Adult Activity Center, 5:00 p.m.- 8:00 p.m.
- April 25—Board Work Session

X. WRITTEN COMMUNICATION

None at this meeting.

XI. REMARKS FROM THE DIRECTORS

None at this meeting.

XII. MESSAGES AND PAPERS FROM THE PRESIDENT

President Ballew announced the magnolias at Ruff Park were at their peak bloom.
Superintendent Wargo added a volunteer event was scheduled at the park on March 17, 2018.

VIII. EXECUTIVE SESSION

*Director Beyer moved, seconded by Director James, to reconvene in Executive Session.
The motion passed unanimously, 5:0.*

President Ballew read the purpose of the session: “Per ORS 192.660 (2) (c), there was an executive session to conduct deliberations with persons designated by the governing body to negotiate real property transactions.”

XIII. ADJOURNMENT

President Ballew closed the Executive Session and adjourned the Board meeting at 8:35 p.m.

Michael Wargo, Secretary

Beth Bridges, LCOG, Recording Secretary

(Recorded by Beth Bridges, LCOG)